

CALL FOR BOARD OF DIRECTORS



10/13/2015

Takla Development Corporation

Call for Board of Directors

TAKLA DEVELOPMENT CORPORATION

Introduction:

The Takla Lake First Nations is seeking qualified individuals to provide strategic guidance, business expertise, and direction for the Board of Directors of the Takla Development Corporation.

Board candidates bring a combination of business experience, development insight, and board guidance expertise ideal to enable growth of a First Nation Development Corporation.

Members of Takla Lake First Nations and Independent representatives in good standing are invited to apply for the following positions:

- Two (2) independent directors
- One (1) appointment from qualified members of Takla Lake First Nations

The Corporation:

Takla Development Corporation is a new organization that is currently being structured as a limited partnership entity owned by the Takla Lake First Nations.

The Corporation has interests in logging, fuel, construction, tourism, retail, real estate and other ventures.

The Board:

The board composition will be comprised of one (1) appointment from Takla Lake First Nations and two (2) independent directors. Each board member serves for a two (2) year staggered term.

Responsibilities of the Board Member include, but are not limited to:

- Examine business development proposals assertively, knowledgeably, and purposefully;
- Be responsible for adopting new policies and amending existing policy;
- Understand the balance between the Board's role and that of management;
- Must conduct themselves in an honest manner, in good faith and in the best interests of the TLFN community;
- Sufficient time to devote to the Board's operations;
- Put forward ideas while respecting the views of others.

Qualifications: (Successful applicants will be required to demonstrate they meet one or more of the following criteria and are expected to present such qualifications as part of their application)

- Must have broad business and or professional experience, with an understanding of business and financial affairs, and complexities of business organizations;
- Is a Takla Lake First Nations member;
- Good communication skills;
- Has the ability to commit up to 6 hours per month to activities related to participating on the Takla Development Corporation Board;
- Can provide a clear criminal records check.

The Process to Apply:

Interested candidates need to submit:

- completed Board Application Form,
- resume,
- current criminal records check,
- 2 personal letters of support,

Applications need to be submitted by 4:00 p.m. (local time) on October 30, 2015 addressed to the following:

Nomination Committee

c/o Alex Gresl, Economic Development Manager

Unit 11, 1839 – 1st Ave.

Prince George, B.C., V2L 2Y8

Nomination packages may also be faxed to: 1-250-564-9521 or emailed to: development@taklafn.ca

Takla Development Corporation

BOARD OF DIRECTORS APPLICATION FORM

Please complete this form and send it by FAX to 1-250-564-9521 or E-mail to: development@taklafn.ca

Attach additional sheets as needed.

ONLY Members in good standing are eligible for any Takla Development Corporation Board Member positions. A Member in good standing is defined as:

- Professional designations, certifications, and credentials that are valid, and up to date,
- Any First Nation Member/person that offers a direct forestry, tourism, construction, retail, real estate and business expertise to the corporation; and at least 18 years of age,
- Is familiar with good corporate governance practices, business investment development, and is ready to work productively with the “Takla Development Corporation” See Appendix 1, attached, Takla Development Corporation Business Ready Criteria.

Name: _____

Address: _____

Phone: _____

E-Mail: _____

Takla Lake First Nation Member

Yes

No

Independent Director

Yes

No

Have you included:

Resume

2 Personal letters of Support

Please check the following boxes:

- I hereby certify that the information set out by me in this document is true and correct to the best of my knowledge and belief.
- I am willing and able to commit up to six (6) hours a month for meeting activities.
- I am willing to adopt the Terms of Reference and accompanying mission and vision statements of the Takla Development Corporation Board of Directors.

I certify that I am a Member of a professional association, and/or validated credentials in the above noted disciplines, in good standing and would like to put my name forward for a position on the Takla Development Corporation Board of Directors for the term.

Signature

Date

DEADLINE FOR BOARD OF DIRECTORS APPLICATIONS IS: 4:00 P.M., Friday, October 30, 2015.

Please submit the required documents by E-Mail or Facsimile to:

Takla Development Corporation Nomination Committee

Unit 11, 1839-1st Ave.

Prince George, B.C., V2L-2Y8

E-Mail: development@taklafn.ca

Fax: 250-564-9521

The Nomination Committee will determine that the application requirements have been met prior to the First General Meeting.

If you require further information, please do not hesitate to call (250) 564-9321 or email: development@taklafn.ca.

Please answer the following questions:

- 1. Why do you want to become a member of the Takla Development Corporation Board of Directors?**

- 2. What skills, knowledge, education and relevant experience would you bring to Takla Development Corporation?**

- 3. What are your business affiliations, connections with groups and organizations in your Community, in the Province, in Canada or other?**

Appendix 1 – “Our Criteria”

Takla Development Corporation – Board Director Criteria

Takla Lake First Nations will strive to meet all (relevant) business and/or commercial industry standards nationally and will deem an individual Business and Investment Ready if they meet the following criteria:

- You have been a professional in good standing and or in business for at least ten (10) years with a proven track record in accounting, corporate finance, business development, operating small business and respected in the community for his or her duty to maintaining a high level of ethics and professionalism.
- You are pre-qualified to be covered for adequate insurance totaling not less than \$1 million in director’s and officer’s liability insurance.
- You have a proven track record or personal experience in growing a First Nation’s community-owned or privately owned business, being familiar with industry registrations, permits and commercial licenses.
- You have a reputation that honestly and accurately represents First Nations business development goals and interests.
- You are bondable, and have not been convicted of an indictable offense for which you have not received a pardon.
- You recognize the value of creating strong working relationships in a dynamic, fast paced, and team oriented environment.
- You are familiar with the planning process of land management and commercial operations, and/or industry operations of business and commercial developments.
- You have an eagerness to contribute to creating wealth and prosperity in a dynamic and progressive minded First Nation, and have both domestic and international investment opportunities in mind.

Further, Takla Development Corporation – Business Ready Criteria includes two out of three of the following:

- You have previous experience working with the banking and financial services industry, commercial business, and management experience and demonstrate an adequate knowledge and willingness to contribute to these exciting new developments.
- You are able to provide valuable industry insight into the current business opportunities, practices, and trends in industry and travel to all corporate meetings for the corporation.
- You will provide strategic advice, guidance and direction to a Senior Manager of the development corporation and general managers of other group of companies. (existing or future)

The Takla Lake First Nations and Takla Development Corporation will be responsible for contacting all successful applicants who have been selected for an interview, have met all the criteria through the screening process and have been deemed to have met all the requirements set out under the Takla Development Corporation.